



## Questions Submitted for Professional Engineering Services

1. How many contracts will be awarded as a result of this RFQ?

**Answer:** The city will be retaining up to three firms for services.

2. As a local, DBE-certified firm, will BMB be allowed to meet the Good Faith Effort Requirements of at least 5% through self-performance?

**Answer:** Yes, a certified firm can self-perform.

3. What are the actual requirements of co-locating a BMB team member to assist City staff (full-time, part-time, as needed/as requested)?

**Answer:** This will be project dependent and co-locating would be under special circumstances only if needed.

4. Is the City of Alamo Heights seeking a team to provide all engineering services, or can we submit a statement of qualification for engineering discipline (geotechnical engineering)?

**Answer:** The City of Alamo Heights is seeking a team to provide engineering services to address various needs for different project types described in the RFQ's Scope of Work. In the event a relevant engineering discipline is not available within the firm, the respondent may submit a statement of qualifications for other firms or entities with whom they have partnering agreements.

5. In Section III, for each of the sections, are there any page limits or suggested page counts you have in mind for our final submittal package?

**Answer:** No, there is no page limits for submittals. However, it is preferred that the requested information is provided concisely in no more than 10 pages (not including cover page and/or index).

6. In Section II, for "DBE for 5% of contracted amount", is there an estimated range of overall design/construction budgets for work under this contract?

**Answer:** No, there is not an estimated range of overall design/construction budgets for work under this contract. The RFQ includes sample projects for streets, water, sewer, and other municipal infrastructure, which are utilized on an as-needed basis.

7. Does architectural design refer to landscape architecture? If not, what types of projects does the City anticipate needing architectural design services?

**Answer:** The City of Alamo Heights will be focused on revitalization and modernization of City infrastructure over the next five years. This may include architecture design support for, but not limited to, pocket parks, road design including islands, tree canopies, bike lanes, street lighting, and small structures for City parks and spaces.

8. Does the City plan to provide a sample Professional Engineer Services Contract?

**Answer:** No, a sample will not be provided.

9. Should consultants submit a Form 1295 with RFQ submissions?

**Answer:** This is not required for this phase of the RFQ.

10. What information is required to submit for the "Relevant Experience List" in Attachment A, Form 3, section 2.6?

**Answer:** This is a summary list of projects to include construction cost and scope.